

RESIDENTIAL LETTING TENANT APPLICATION FORM

Applicants are also required to complete the Registration Form regarding fees, and the Bank Status Inquiry Form.

Property Address:

Monthly Rent: £ for months Anticipated Start

(Please state when you would like
tenancy to commence.)

Deposit Required: £

Pet Deposit £

TOTAL DEPOSIT £

GRAND TOTAL inc 1st MONTH £

Applicant's Name:

Date of Birth: Marital Status:

Number of Dependants: Age of Dependants:

Any Pets (specify): Number of Smokers:

Applicant's Current Address:

Post Code: Length of Time at This Address:

Tel Number: Mob Number: Email Address:

Previous Address (If less than 1 year at current address.):

Post Code:

Status at Present Address: Owner Tenant Council Parents

Landlord / Agents Reference (or Character Reference **)

Name: Position:

Address: Post Code:

Email Tel No Fax Number:

** If no Landlord, a Character Reference is required. Please provide information for a **non-relative, non-employment related person that has been acquainted with you for longer than 1 year.** **

PRIMARY APPLICANT

RESIDENTIAL LETTING PAYMENT - REGISTRATION AND SETTING UP FEE

(This form is for the primary applicant only, additional applicants must use a separate form.)

Applicants are also required to complete the Tenants Application Form

Mr/Mrs/Miss/Ms of

.....

hereby pays the sum of £150.00 plus VAT (total £180) being the registration/setting up fee in respect of the prospective tenancy of:

.....

This fee is **NON RETURNABLE** and includes charges made in respect of obtaining references, which may include a credit check. Should the references obtained be unacceptable to the landlord for any reason, then you will be informed of this and no further correspondence entered into.

I CONFIRM THAT THE ABOVE CONDITIONS ARE ACCEPTABLE

Signature: **Date:**

Print Name:

Received sum of £150.00 (plus £30 VAT)

Signed Date:

For Hazells Chartered Surveyors

SECONDARY APPLICANT(s)

RESIDENTIAL LETTING PAYMENT - REGISTRATION AND SETTING UP FEE

(This form is for secondary applicants only.)

Applicants are also required to complete the Tenants Application Form

Mr/Mrs/Miss/Ms of

.....

hereby pays the sum of £45.00 plus VAT (total £54) being the registration/setting up fee in respect of the prospective tenancy of:

.....

This fee is **NON RETURNABLE** and includes charges made in respect of obtaining references, which may include a credit check. Should the references obtained be unacceptable to the landlord for any reason, then you will be informed of this and no further correspondence entered into.

I CONFIRM THAT THE ABOVE CONDITIONS ARE ACCEPTABLE

Signature: **Date:**

Print Name:

Received sum of £45.00 (plus £9 VAT)

Signed Date:

For Hazell Chartered Surveyors